

**Proposal Evaluation Summary**

**Consulting Services for Ellis Pool Deck Concrete Repairs – RFP #PUR0917-054**

**Proposals opened October 27, 2017**

**Evaluators:** Steve Krug, Carolyn Hamilton, Gerald Kirk

**Proposals received in alphabetical order:**

Firm Name	Location
HBK Engineering	Cedar Rapids, IA
Norton & Schmidt	North Kansas City, MO

**1. HBK Engineering**

Criteria	Points
Qualifications and Experience	293.33
Proposed Cost (see below)	180.00
Responsiveness	240.00
Total Evaluation Points	713.33

Facts:

- Significant structural engineering experience
- Positive experience working with the City of Cedar Rapids on ADA projects
- Partnering with Braun Intertec
- Financial proposal is at high end of competitive range
- Construction management is included in firm-fixed price
- Clear understanding of project with detailed work plan within acceptable timeline

**2. Norton & Schmidt**

Criteria	Points
Qualifications and Experience	386.67
Proposed Cost (see below)	270.00
Responsiveness	240.00
Total Evaluation Points	896.67

Facts:

- Significant structural engineering experience
- Extensive pool restoration experience
- All required services available in house
- Financial proposal is within competitive range
- Construction management to be negotiated as percentage of construction costs
- Clear understanding of project with detailed work plan within acceptable timeline

**Recommendation for Award:**

The evaluation team scored the top ranked proposals and Norton & Schmidt was rated as the top proposal.

**Financial Submittals:**

Firm	Financial Proposal
HBK Engineering	\$41,400, includes construction management
Norton & Schmidt	\$24,200 + 6-8% of Construction Costs for construction management